



Mardag Foundation

A family legacy. A partner for Minnesota.

GUIDELINES FOR GRANTS

The Mardag Foundation makes grants to nonprofit organizations and public entities located within and serving residents of Minnesota. The geographic focus of our grantmaking is the East Metro area of Dakota, Ramsey and Washington counties, as well as Greater Minnesota.

The Mardag Foundation has established four priority focus areas and will consider proposals which address one or more of the following:

- Improving the lives of at-risk families, children, youth, and young adults.
- Supporting seniors to live independently.
- Building the capacity of arts and humanities organizations to benefit their communities.
- Supporting community development throughout Saint Paul.

The Foundation WILL consider grant applications for:

- Capital projects, program expansion and special projects of a time-limited nature.
- Start-up costs for promising new programs that demonstrate sound management and clear goals relevant to community needs.
- Support for established agencies that have temporary or transitional needs.
- Funds to match contributions received from other sources or to provide a challenge to raise new contributions.

The Foundation WILL NOT consider grant applications for:

- Programs exclusively serving Minneapolis and the surrounding West Metro area.
- Scholarships and grants to individuals.
- Ongoing annual operating expenses.
- Sectarian religious programs.
- Federated campaigns.
- Conservation or environmental programs.
- Events and conferences.
- Programs serving the physically, developmentally or mentally disabled.
- Capital campaigns of private secondary schools.*
- Capital and endowment campaigns of private colleges and universities.*

** The Foundation will review, on their own merits, grant applications received from private secondary schools and private colleges and universities for purposes not excluded above.*

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APPLICATION PROCEDURES

Prior to submitting a grant request, applicants should obtain the Foundation's Application Packet, which includes the Grant Application Cover Sheet, Proposal Narrative Guidelines, Proposal Checklist, and optional Organization and Project or Program Budget Forms. This information is available in downloadable file format from the Foundation's Web site at www.mardag.org.

To see if a project fits the guidelines and interests of the Foundation, applicants may submit a letter of inquiry describing the proposed project prior to preparing a full proposal. This letter should be limited to two to three pages, with less detail than a full proposal, and address the information included in the Proposal Narrative Guidelines.

Letters of inquiry and full proposals must be in writing and addressed to:

Grants Administration Manager
Mardag Foundation
55 Fifth Street East, Suite 600
Saint Paul, Minnesota 55101-1797

Proposals will not be returned to applicants. Please submit only one copy. Do not send applications in binders or folders or include videotapes, audiotapes, CDs or DVDs.

Acceptance for review by the Foundation, of either a letter of inquiry or a full proposal, does not ensure that a grant will be awarded.

The Mardag Foundation's grantmaking meetings are held in April, August and November. Full proposals must be received by the following dates to be considered for a grant:

Application Deadline—Postmark Date	Board Meeting Date
December 31	April
May 1	August
August 1	November

Applications that are not received in time for a grantmaking meeting are carried forward to the next one. Please contact the Foundation at 651.224.5463 or email info@mardag.org with any questions about grant applications.

The Mardag Foundation's IRS Form 990-PF is available upon request.

55 Fifth Street East, Suite 600
Minnesota 55101

651.224.5463 or 800.875.6167
Fax 651.224.8123

www.mardag.org